



**DECISIONS**

<b>Committee:</b>	<b>CABINET</b>
<b>Date of Meeting:</b>	<b>Monday, 6 October 2008</b>

<b>Date of Publication:</b>	<b>14 October 2008</b>
<b>Call-In Expiry:</b>	<b>20 October 2008</b>

This document lists the decisions that have been taken by the Cabinet at its meeting held on Monday, 6 October 2008, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to Council for...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used will not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about any matters referred to in this decision sheet then please contact:

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**Call-In Procedure**

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: [www.eppingforestdc.gov.uk/local\\_democracy](http://www.eppingforestdc.gov.uk/local_democracy)

**Decision  
No:**

**8. GYPSY & TRAVELLER DEVELOPMENT PLAN DOCUMENT - PUBLIC CONSULTATION**

**Decision:**

(1) That, following the meeting of the Advisory Group on 23 September 2008, the decision by the Planning & Economic Development Portfolio Holder to refer the approval for the release of the attached consultation document on gypsy and traveller pitch provision to the Cabinet be noted;

(2) That the Leader of the Council had determined this item be referred to the meeting of the Cabinet as a matter of urgency in accordance with Section 100B(4) of the Local Government Act 1972 in order to comply with the direction of the Secretary of State dated 17 September 2007 whereby the Council must submit the document for independent examination by 30 September 2009;

(3) That the reasons detailed by the Planning & Economic Development Portfolio Holder for the referral of this matter to the Cabinet, to ensure that a potentially fraught issue had the widest possible ownership and understanding by the Executive and Council in general, be noted; and

(4) That the publication and distribution of the public consultation document for the Gypsy and Traveller Development Plan Document, including the amendments outlined in Appendix 1 of the report and any subsequent factual amendments, be recommended to the Council for approval.

## **9. FINANCE & PERFORMANCE CABINET COMMITTEE - 22 SEPTEMBER 2008**

### **Decision:**

#### Insurance Performance Monitoring

(1) That the current levels of policy excesses be maintained until the end of the current long-term agreement with Zurich Municipal in 2010;

#### Budget 2009/10 – Financial Issues Paper

(2) That the 2009/10 budget guidelines be set in accordance with the revised four year forecast as follows:

(a) the ceiling for CSB net expenditure be no more than £17.6m including net growth;

(b) the ceiling for DDF (one-off) expenditure be no more than £270,000;

(c) that balances continue to be aligned to the Council's net budget requirement and that balances be allowed to fall no lower than 25% of the net budget requirement;

(d) the Council Tax to be increased by no more than 2.5%; and

(e) any surplus General Fund balances be re-invested in the Council's service delivery in order to improve its performance;

(3) That a revised Medium Term Financial Strategy for the period to 2011/12 be developed accordingly;

(4) That communication of the revised Medium Term Financial Strategy to staff, partners and other stakeholders be undertaken by way of publishing key bullet points in appropriate publications; and

(5) That the policy of capitalisation of additional pension fund deficit payments be continued;

## Risk Management – Updated Corporate Risk Register

(6) That the following amendment to the Corporate Risk Register be agreed:

(a) the score for risk 20 relating to Key Contracts be increased from D2 (low likelihood, critical impact) to C2 (significant likelihood, critical impact);

(7) That the risk facing the Planning & Economic Development Directorate in relation to its current lack of middle management be considered by the Risk Management Group and reported back at the next meeting of the Cabinet Committee;

(8) That no further new risks be added to the Corporate Risk Register; and

(9) That the tolerance line on the risk matrix be retained at its current position.

### **10. LOCAL DEVELOPMENT FRAMEWORK - RESOURCES UPDATE**

#### **Decision:**

(1) That the progress on the Local Development Framework be noted;

(2) That the expenditure and further commitments on the Local Development Framework be noted;

(3) That a DDF Growth bid in the sum of £91,000 for 2009/10 be made to replace funding subsequently allocated to development brief projects in Debden and Epping;

(4) That the potential sources of funds which might be available to add to the Local Development Framework fund in future be noted; and

(5) That, in addition to the regular updates received by the Planning Scrutiny Panel, a further update be received by the Cabinet in April 2009.

### **11. ONGAR LEISURE CENTRE - PROPOSED DEVELOPMENT OF PLAYING FIELDS**

#### **Decision:**

(1) That, to enable the provision of a range of facilities which actively address local issues of health inequality and disadvantage, the development of the Playing Fields at Ongar Leisure Centre be actively pursued;

(2) That Officers be authorised to formally bid for the external funding available in the sum of £727,000 from the Football Foundation and £200,000 from Essex Football Association to contribute towards the overall costs of the scheme;

(3) That Officers be requested to investigate further sources of funding available from other sporting organisations;

(4) That provision be made in the sum of £507,000 from the Council's Capital Programme for the balance of the works; and

(5) That the estimated annual income of £17,400 be incorporated in the budget process for 2009/10.

## **12. WASTE MANAGEMENT PARTNERSHIP BOARD - AMENDMENTS TO PARTNERSHIP CHARTER**

### **Decision:**

(1) That the following amendments to the Waste Management Partnership Board Charter be agreed:

(a) That the Partnership Board should comprise of:

(i) from the Council:

- the Environment Portfolio Holder (as Chairman);
- the Leader of the Council;
- the Director of Environment & Street Scene; and
- the Council's representative under the Contract;

(ii) from the Service Provider:

- the Operations Director;
- the General Manager (South East region);
- the Finance Director (or his representative); and
- the Contract Manager for the Epping Forest contract;

(b) That, in support of the Innovation Forum, the sum of money to be provided by the Service Provider be amended to £5,000 per annum;

(c) That the word 'Service' be inserted before the word 'Provider' throughout the Contract; and

(d) That, to reflect the future Audit Commission inspection regime, the phrase 'CAA' be added alongside 'CPA' throughout clause 8 of the Charter.

## **13. NORTH WEALD AIRFIELD - FIRE COVER**

### **Decision:**

(1) That the minimum level of fire and rescue cover at North Weald Airfield be implemented as set out in Chapter 8 and Appendix B to the Civil Aviation Authority guidance note CAP 428;

(2) That a replacement fire and rescue vehicle be procured at a cost in the sum of £10,000 and capital provision in 2008/09 be made accordingly;

(3) That training of the operations staff at North Weald Airfield be undertaken by the North Weald Fire and Rescue Service at a cost in the sum of £2,000 and met from within existing revenue budgets; and

(4) That a District Development Fund growth bid in the sum of £20,000 be made for 2009/10 to facilitate the appointment of an aviation consultant to:

(a) provide the Council with a full risk assessment of all airfield activities; and

(b) advise the Council on the appropriate level of fire and rescue service to be provided.

#### **14. REVIEW OF THE CAPITAL PROGRAMME 2008/09 - 2012/13**

##### **Decision:**

- (1) That the latest five-year forecast of capital receipts be noted;
- (2) That the level of usable capital receipts currently predicted to be £13,305,000 at 31 March 2013 be noted;
- (3) That the revised Capital Programme for the period 2008/09 to 2012/13 be approved;
- (4) That the following additions to the Capital Programme be approved or, where relevant, recommended to Council to approve:
  - (a) an additional capital estimate of £1,434,000 for the works planned at Ongar Sports Centre, for which external funding of £927,000 has been offered and funding of £507,000 is requested from Council funds;
  - (b) an additional £50,000 for upgrading the Careline equipment within the HRA in 2009/10;
  - (c) an increase of £5,000 in the annual allocation for grounds maintenance plant and equipment from 2009/10 onwards; and
  - (d) an additional £10,000 for the procurement of a replacement Fire and Rescue vehicle at North Weald Airfield;
- (5) That the following amendments to the Capital Programme be approved or, where relevant, recommended to Council to approve:
  - (a) a carry forward in the sum of £265,000 from 2008/09 to 2009/10 with regard to several of the capital schemes planned at the Civic Offices;
  - (b) a rescheduling of the Customer Services Transformation Programme into 2009/10 and 2010/11, and a carry forward of £150,000 on General IT from 2008/09 to 2009/10;
  - (c) virements of £140,000 and £14,000 from the General IT and IEG budgets to finance the additional work required to complete the new Revenues and Benefits and Land Charges IT systems respectively;
  - (d) a carry forward of £1,580,000 from 2008/09 to 2009/10 in respect of the Town Centre Enhancement Scheme at Loughton Broadway;
  - (e) a carry forward of £112,000 regarding the General Fund contribution to housing estate parking schemes;
  - (f) carry forwards totalling £951,000 from 2009/10 to 2010/11 in respect of Housing General Fund schemes;
  - (g) a virement within the HRA capital programme of £552,000 to the kitchen and bathroom programme from other categories within the HRA as detailed in the report; and

(h) carry forwards totalling £1,155,000 from 2009/10 to 2010/11 in respect of various categories of work within the Housing Revenue Account.

**15. AWARD OF COSTS IN PLANNING APPEAL - 1 CONNAUGHT AVENUE, LOUGHTON**

**Decision:**

**NOT ELIGIBLE FOR CALL-IN**

(1) That, in respect of costs awarded regarding the planning appeals for 1 Connaught Avenue, Loughton, a District Development Fund supplementary estimate in the sum of £50,000 be recommended to the Council for approval; and

(2) That in order for payment to be made promptly at the negotiated figure of £50,000:

(a) approval be given for a temporary virement of £50,000 from the LDF budget; and

(b) the Chairman of the Council be requested to approve the waiving of the call-in procedure, in accordance with Rule 21 – Special Urgency – of the Overview and Scrutiny rules.

